



**AVAILITY
TRAINING**

Healthy Blue Dual Advantage (HMO D-SNP) Louisiana Providers

Join upcoming Availity training webinars to learn how to set up and use Availity Portal. The live sessions include Q&A with an expert Availity trainer and payer members who will answer questions about the content covered during the webinars.

Availity Administrator Training for Healthy Blue Dual Advantage Providers

Are you a new Availity Administrator who needs to submit to Healthy Blue Dual Advantage? This live webinar is for you! Learn how to set up new users and manage roles and permissions. Discover ways to set up services like ERA delivery, unsolicited attachments, provider express entry, and more.

Wrap up this 75-minute session with a live Q&A regarding the content covered during the webinar.

Tuesday, 1/7
3:00 – 4:15 PM
Eastern Time

Healthy Blue Dual Advantage Louisiana Providers - Availity Overview for New Users

New Availity users— Join Availity and special guests from Healthy Blue Dual Advantage to get an overview of how to use the Availity Portal, Gateway Clearinghouse, and apps in Payer Spaces.

During this session, learn about:

- Availity tools to help manage the health care of your Healthy Blue members
- Basic Portal navigation tips and timesavers
- More detailed training for tools that are critical to your job role
- Apps and resources in Healthy Blue’s payer space.

This 75-minute session includes a live Q&A regarding the content covered during the webinar.

Thursday, 1/9
3:00 - 4:15 PM
Eastern Time

Claim Submission and Follow-up Training for Healthy Blue Dual Advantage Louisiana Providers

Join this session if you Direct-data entry claim submission and claims status inquiry, and medical attachments.

Wrap up this 90-minute session with a live Q&A regarding the content covered during the webinar.

Wednesday, 1/15
11:00 AM - 12:30 PM
Eastern Time



Use the Availity Learning Center (ALC) for Free Product Training

1. In Availity Portal, select **Help & Training > Get Trained** to access the Availity Learning Center (ALC). The ALC Catalog opens in a new browser tab.
2. Select [Sessions](#), and then scroll **Your Calendar** to locate your webinar.
3. Select **View Course > Enroll**. The ALC will email you instructions to attend.

Important notes and tips

- You'll need an Availity user account to enroll for training in the ALC. If you don't have a user ID yet, contact your organization's Availity Administrator.
- Email Availity Learning at training@availity.com if you need help enrolling for courses in the ALC.
- For live webinars, the ALC emails information to join. For on-demand courses, go to your ALC Dashboard to complete the course.
- If you can't make a live session, look for on-demand recordings in the ALC 3-5 days after the session ends.